C.A.R.E. EDI Transaction Management for Cardholders

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C.A.R.E.

Customer Automation & Reporting Environment

USBank License Agreement

Customer Automation and Reporting Environment Terms of Service

1. ACKNOWLEDGMENT AND ACCEPTANCE OF TERMS OF CARE

The Customer Automation and Reporting Environment (the "CARE"), owned and operated by U.S. Bank National Association ("U.S. Bank"), is provided to the customer under the terms and conditions of this Customer Automation and Reporting Environment Terms of Service (CTS) which incorporates by reference any operating rules or policies that may be published by

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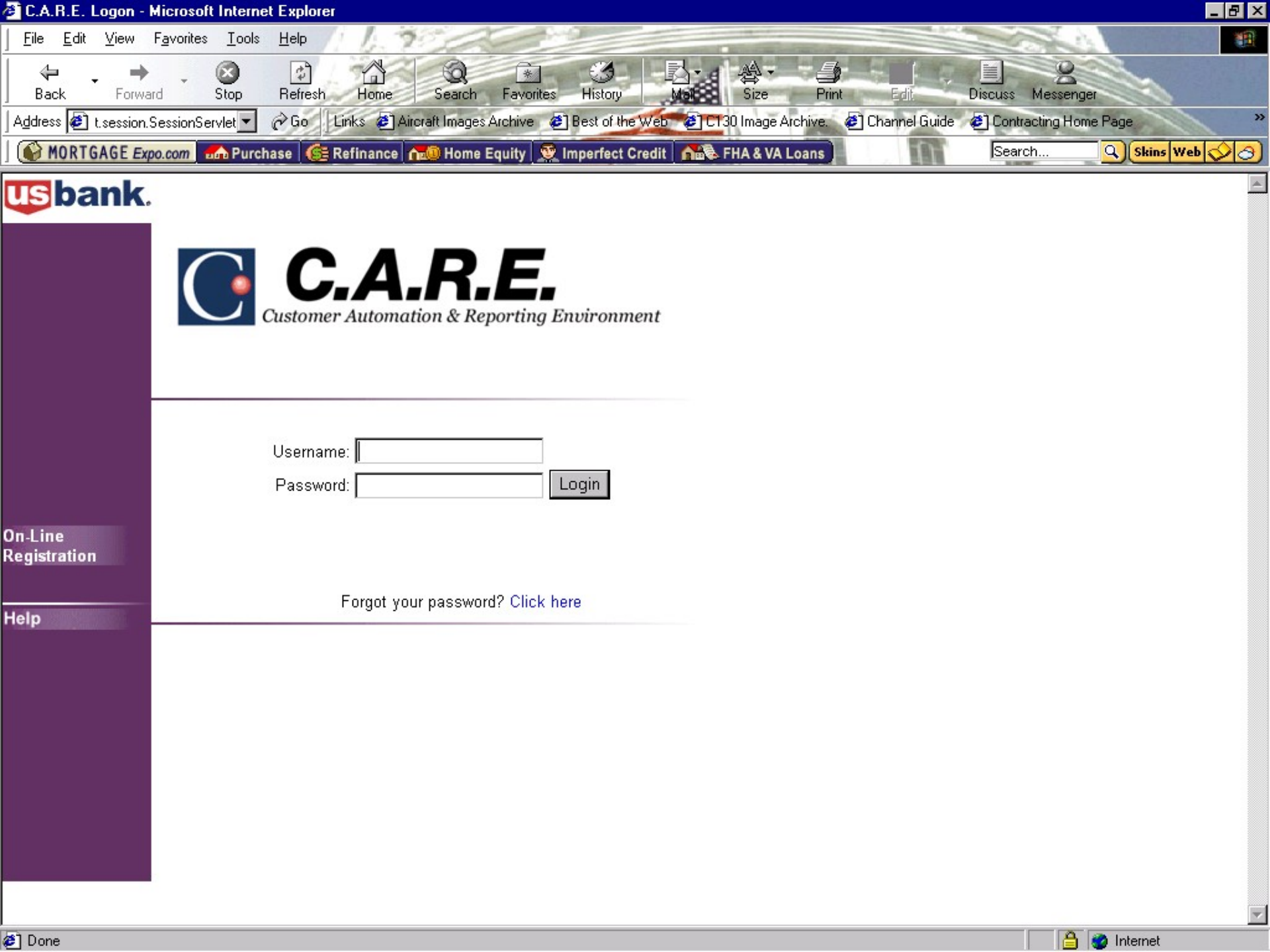
Internet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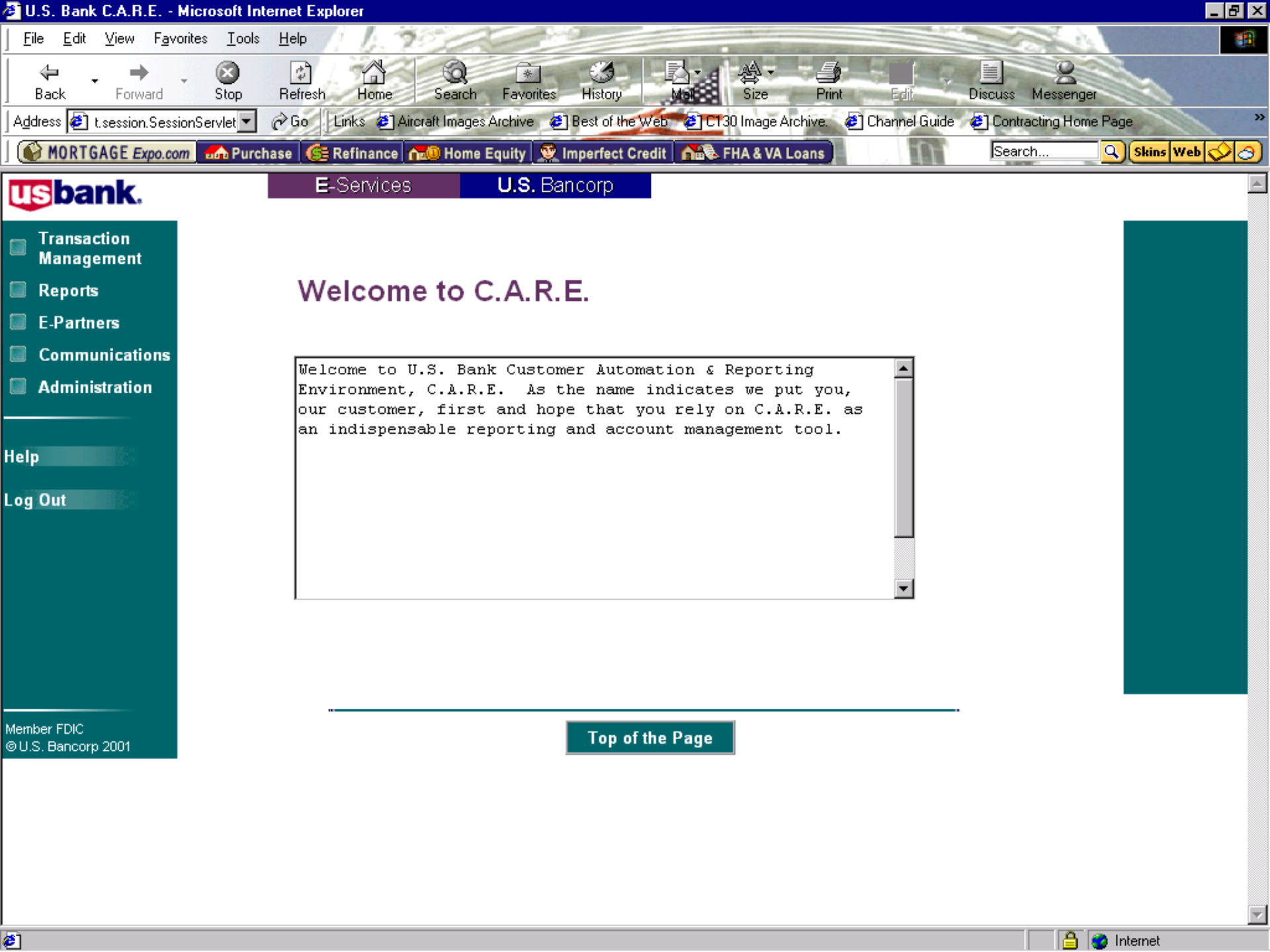
Username:
Password:
Login
On-Line Registration
Help
Forgot your password? Click here
Done
Internet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Welcome to C.A.R.E.
Welcome to U.S. Bank Customer Automation & Reporting Environment, C.A.R.E. As the name indicates we put you, our customer, first and hope that you rely on C.A.R.E. as an indispensable reporting and account management tool.
Top of the Page
Internet

U.S. Bank C.A.R.E. Transaction Management

File View Help

Cardholder Accts | Transactions | Transaction Log

Select a cardholder account and cycle to view summary information.

Cardholder Account Number	Cardholder Name
4716300001754283	DURAN, ROBERT M
4716300002777838	DURAN, ROBERT M

Cycle Date	Total Amount	Status

Cardholder Account Summary Information for Selected Cycle

Cardholder Account Number:
Cardholder Name:
Cycle Date:
Statement Status:

Approval/Rejection Date:
Approved/Rejected By:

Transactions Rejected:

Transactions Pending:
Total Amount Pending:
Transactions Approved:
Total Amount Approved:
Transactions Disputed:
Total Amount Disputed:

Total Number of Transactions:
Total Amount of Transactions:

Approve

U.S. Bank C.A.R.E. Transaction Management

File View Help

Cardholder Accts | Transactions | Transaction Log

Select a cardholder account and cycle to view summary information.

Cardholder Account Number	Cardholder Name
4716300001754283	DURAN, ROBERT M
4716300002777838	DURAN, ROBERT M

Cycle Date	Total Amount	Status
07/23/2002	412.20	Open
06/21/2002	0.00	Approved
05/23/2002	274.59	Unapproved
04/23/2002	1867.02	Unapproved
03/22/2002	3814.62	Unapproved
02/22/2002	4397.82	Unapproved

Cardholder Account Summary Information for Selected Cycle

Cardholder Account Number: **4716300001754283**
Cardholder Name: **DURAN, ROBERT M**
Cycle Date:
Statement Status:

Approval/Rejection Date:
Approved/Rejected By:

Transactions Rejected:

Transactions Pending:
Total Amount Pending:
Transactions Approved:
Total Amount Approved:
Transactions Disputed:
Total Amount Disputed:

Total Number of Transactions:
Total Amount of Transactions:

Approve

U.S. Bank C.A.R.E. Transaction Management

File View Help

Cardholder Accts | Transactions | Transaction Log

Select a cardholder account and cycle to view summary information.

Cardholder Account Number	Cardholder Name
4716300001754283	DURAN, ROBERT M
4716300002777838	DURAN, ROBERT M

Cycle Date	Total Amount	Status
07/23/2002	412.20	Open
06/21/2002	0.00	Approved
05/23/2002	274.59	Unapproved
04/23/2002	1867.02	Unapproved
03/22/2002	3814.62	Unapproved
02/22/2002	4397.82	Unapproved

Cardholder Account Summary Information for Selected Cycle

Cardholder Account Number: **4716300001754283**
Cardholder Name: **DURAN, ROBERT M**
Cycle Date: **07/23/2002**
Statement Status: **Open**

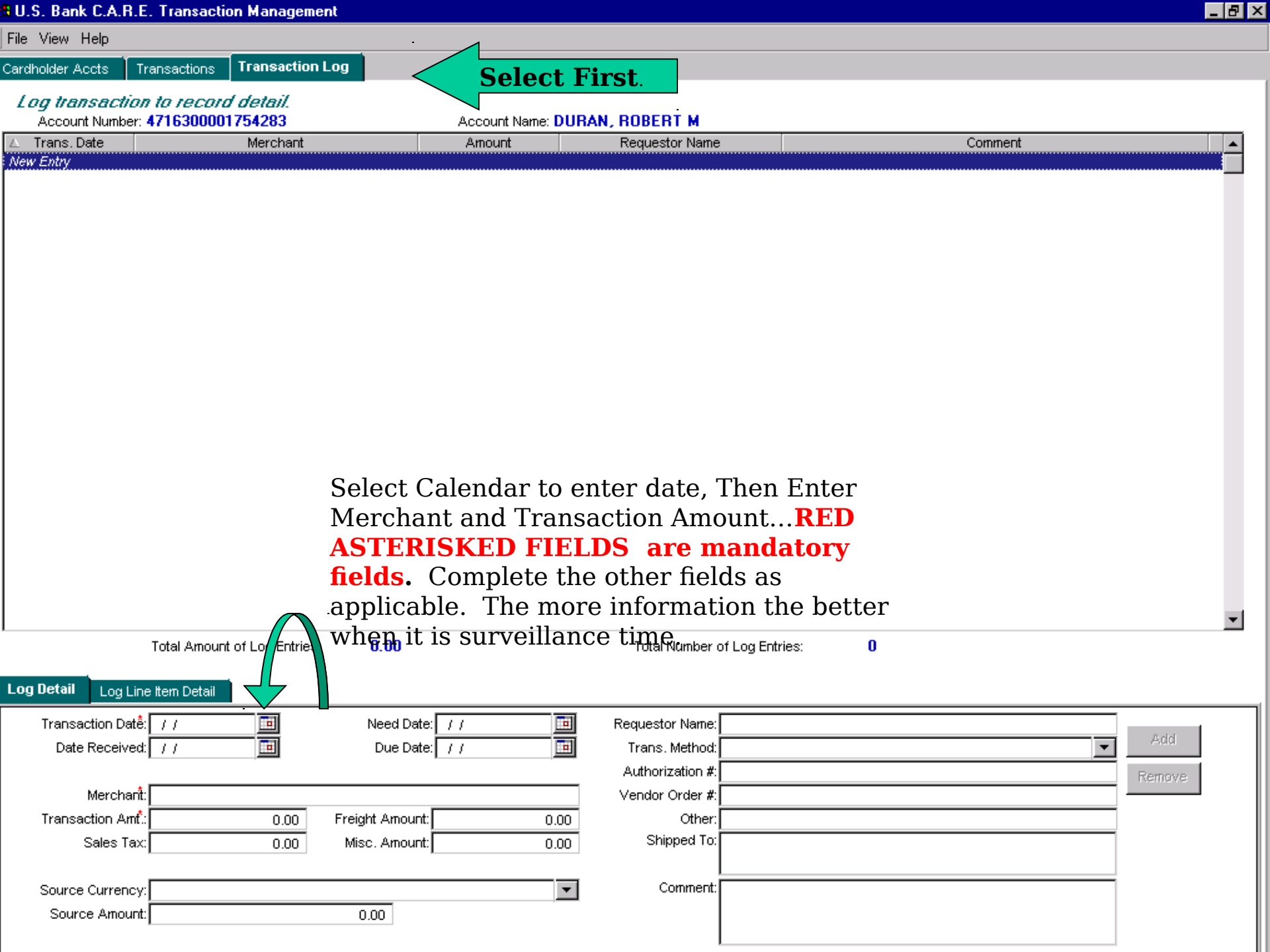
Approval/Rejection Date:
Approved/Rejected By:

Transactions Rejected: **0**

Transactions Pending: **6**
Total Amount Pending: **412.20**
Transactions Approved: **0**
Total Amount Approved: **0.00**
Transactions Disputed: **0**
Total Amount Disputed: **0.00**

Total Number of Transactions: **6**
Total Amount of Transactions: **412.20**

Approve


U.S. Bank C.A.R.E. Transaction Management
File View Help
Cardholder Accts
Transactions
Transaction Log
Select First.
Log transaction to record detail.
Account Number: 4716300001754283
Account Name: DURAN, ROBERT M
Trans. Date
Merchant
Amount
Requestor Name
Comment
New Entry
Select Calendar to enter date, Then Enter Merchant and Transaction Amount...RED ASTERISKED FIELDS are mandatory fields. Complete the other fields as applicable. The more information the better when it is surveillance time.
Total Amount of Log Entries:
0.00
Total Number of Log Entries:
0
Log Detail
Log Line Item Detail
Transaction Date:
Date Received:
Need Date:
Due Date:
Merchant:
Transaction Amt:
Sales Tax:
Freight Amount:
Misc. Amount:
Source Currency:
Source Amount:
Requestor Name:
Trans. Method:
Authorization #:
Vendor Order #:
Other:
Shipped To:
Comment:
Add
Remove

File View Help

Cardholder Accts | Transactions | **Transaction Log**

Log transaction to record detail.

Account Number: **4716300001754283** Account Name: **DURAN, ROBERT M**

Trans. Date	Merchant	Amount	Requestor Name	Comment
New Entry				

NOTE: The Log Line Item Detail is for the Cardholder to be more specific as to item by item.

Total Amount of Log Entries: **0.00** Total Number of Log Entries: **0**

Log Detail | **Log Line Item Detail**

Quantity: 0.0000 Unit Price: 0.00

Unit of Measure: Part #:

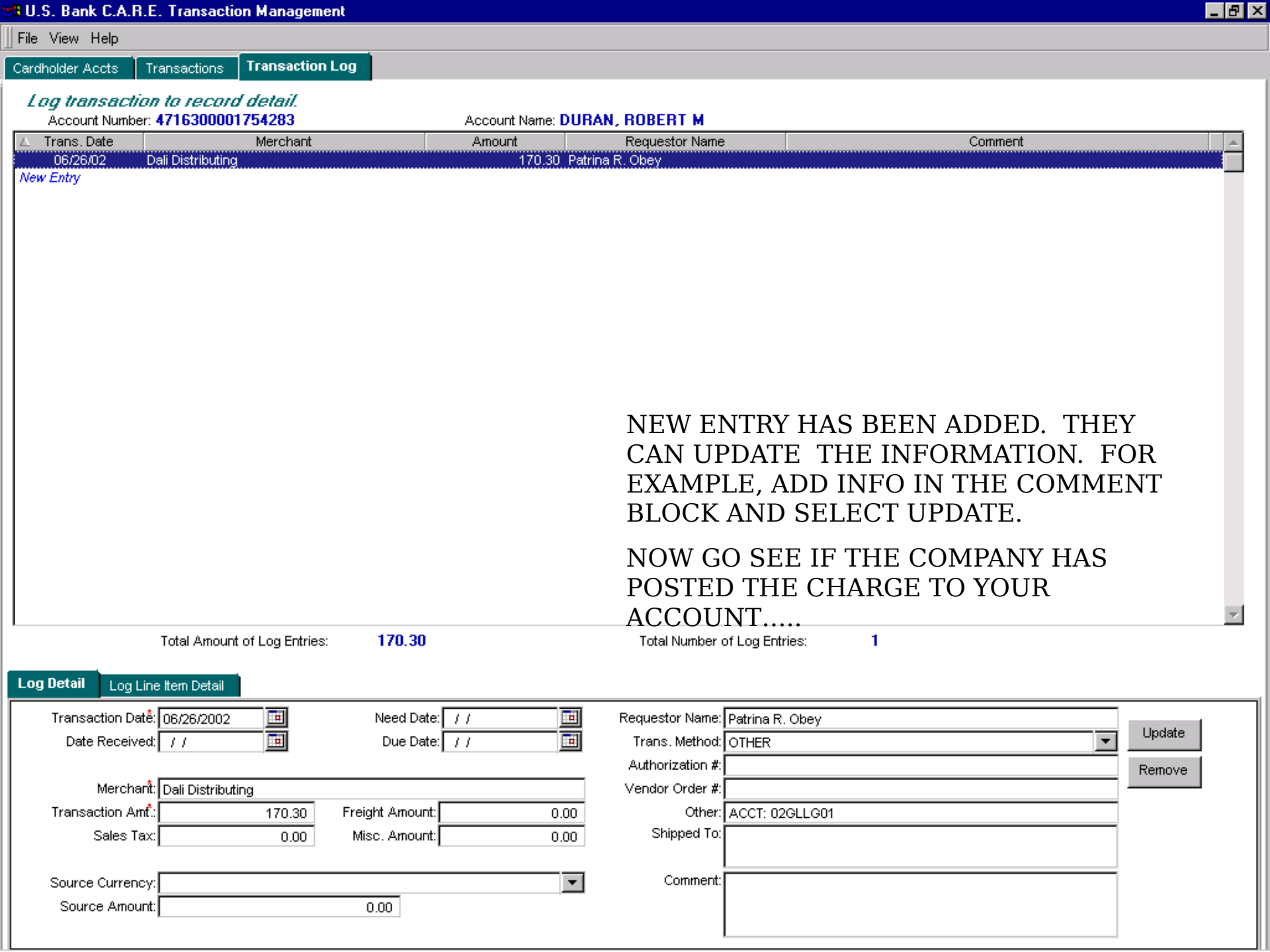
Item Description: Item Comment:

Enter

Delete

Quantity	Unit of Measure	Item Description	Unit Price	Subtotal
New Entry				

Total: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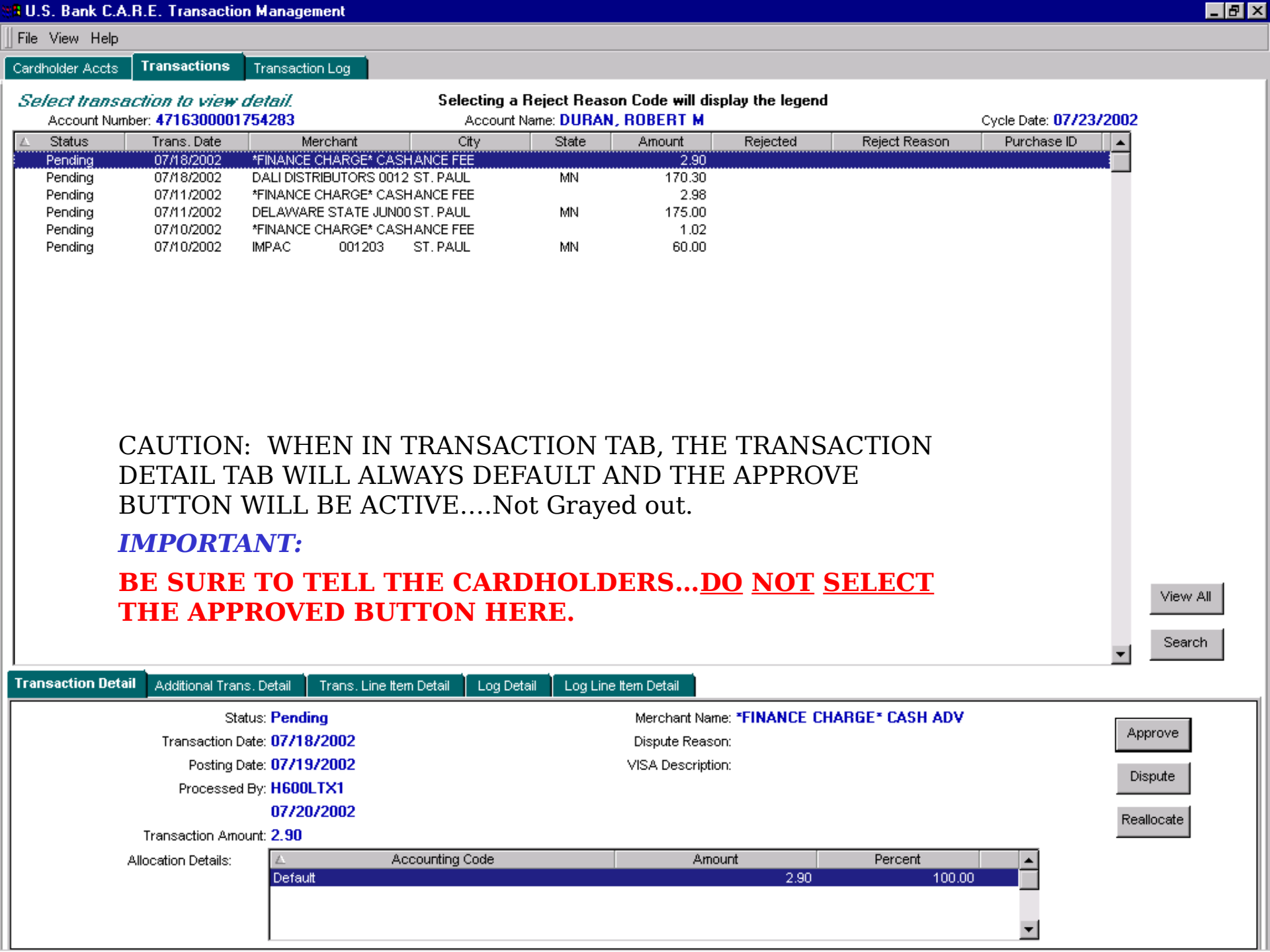
File View Help
Cardholder Accts
Transactions
Transaction Log
Log transaction to record detail.
Account Number: 4716300001754283
Account Name: DURAN, ROBERT M
Trans. Date
Merchant
Amount
Requestor Name
Comment
06/26/02
Dali Distributing
170.30
Patrina R. Obey
New Entry
NEW ENTRY HAS BEEN ADDED. THEY CAN UPDATE THE INFORMATION. FOR EXAMPLE, ADD INFO IN THE COMMENT BLOCK AND SELECT UPDATE.
NOW GO SEE IF THE COMPANY HAS POSTED THE CHARGE TO YOUR ACCOUNT.....
Total Amount of Log Entries: 170.30
Total Number of Log Entries: 1
Log Detail
Log Line Item Detail
Transaction Date: 06/26/2002
Need Date: / /
Requestor Name: Patrina R. Obey
Date Received: / /
Due Date: / /
Trans. Method: OTHER
Update
Authorization #:
Remove
Merchant: Dali Distributing
Vendor Order #:
Transaction Amt: 170.30
Freight Amount: 0.00
Other: ACCT: 02GLLG01
Sales Tax: 0.00
Misc. Amount: 0.00
Shipped To:
Source Currency:
Comment:
Source Amount: 0.00


U.S. Bank C.A.R.E. Transaction Management
File View Help
Cardholder Accts
Transactions
Transaction Log
Select transaction to view detail.
Selecting a Reject Reason Code will display the legend
Account Number: 4716300001754283
Account Name: DURAN, ROBERT M
Cycle Date: 07/23/2002
Status | Trans. Date | Merchant | City | State | Amount | Rejected | Reject Reason | Purchase ID
Pending 07/18/2002 *FINANCE CHARGE* CASHANCE FEE 2.90
Pending 07/18/2002 DALI DISTRIBUTORS 0012 ST. PAUL MN 170.30
Pending 07/11/2002 *FINANCE CHARGE* CASHANCE FEE 2.98
Pending 07/11/2002 DELAWARE STATE JUN00 ST. PAUL MN 175.00
Pending 07/10/2002 *FINANCE CHARGE* CASHANCE FEE 1.02
Pending 07/10/2002 IMPAC 001203 ST. PAUL MN 60.00
CAUTION: WHEN IN TRANSACTION TAB, THE TRANSACTION DETAIL TAB WILL ALWAYS DEFAULT AND THE APPROVE BUTTON WILL BE ACTIVE....Not Grayed out.
IMPORTANT:
BE SURE TO TELL THE CARDHOLDERS...DO NOT SELECT THE APPROVED BUTTON HERE.
View All
Search
Transaction Detail
Additional Trans. Detail
Trans. Line Item Detail
Log Detail
Log Line Item Detail
Status: Pending
Transaction Date: 07/18/2002
Posting Date: 07/19/2002
Processed By: H600LTX1
07/20/2002
Transaction Amount: 2.90
Merchant Name: *FINANCE CHARGE* CASH ADV
Dispute Reason:
VISA Description:
Approve
Dispute
Reallocate
Allocation Details:
Accounting Code | Amount | Percent
Default 2.90 100.00

U.S. Bank C.A.R.E. Transaction Management

File View Help

Cardholder Accts | **Transactions** | Transaction Log

Select transaction to view detail.

Selecting a Reject Reason Code will display the legend

Account Number: **4716300001754283** Account Name: **DURAN, ROBERT M** Cycle Date: **07/23/2002**

Status	Trans. Date	Merchant	City	State	Amount	Rejected	Reject Reason	Purchase ID
Pending	07/18/2002	*FINANCE CHARGE* CASHANCE FEE			2.90			
Pending	07/18/2002	DALI DISTRIBUTORS 0012	ST. PAUL	MN	170.30			
Pending	07/11/2002	*FINANCE CHARGE* CASHANCE FEE			2.98			
Pending	07/11/2002	DELAWARE STATE JUN00	ST. PAUL	MN	175.00			
Pending	07/10/2002	*FINANCE CHARGE* CASHANCE FEE			1.02			
Pending	07/10/2002	IMPAC 001203	ST. PAUL	MN	60.00			

View All

Search

Transaction Detail | **Additional Trans. Detail** | Trans. Line Item Detail | Log Detail | Log Line Item Detail

Sales Tax: **0.00**

Freight Amount: **0.00**

Miscellaneous Amount: **0.00**

Currency: **U.S. Dollar**

Source Amount: **0.00**

Authorization Number:

Reference Number: **000000000046431220430000**

Purchase ID:

Memo Post Flag:

Approve

Dispute

Reallocate

File View Help

Cardholder Accts | **Transactions** | Transaction Log

Select transaction to view detail.

Selecting a Reject Reason Code will display the legend

Account Number: **4716300001754283** Account Name: **DURAN, ROBERT M** Cycle Date: **07/23/2002**

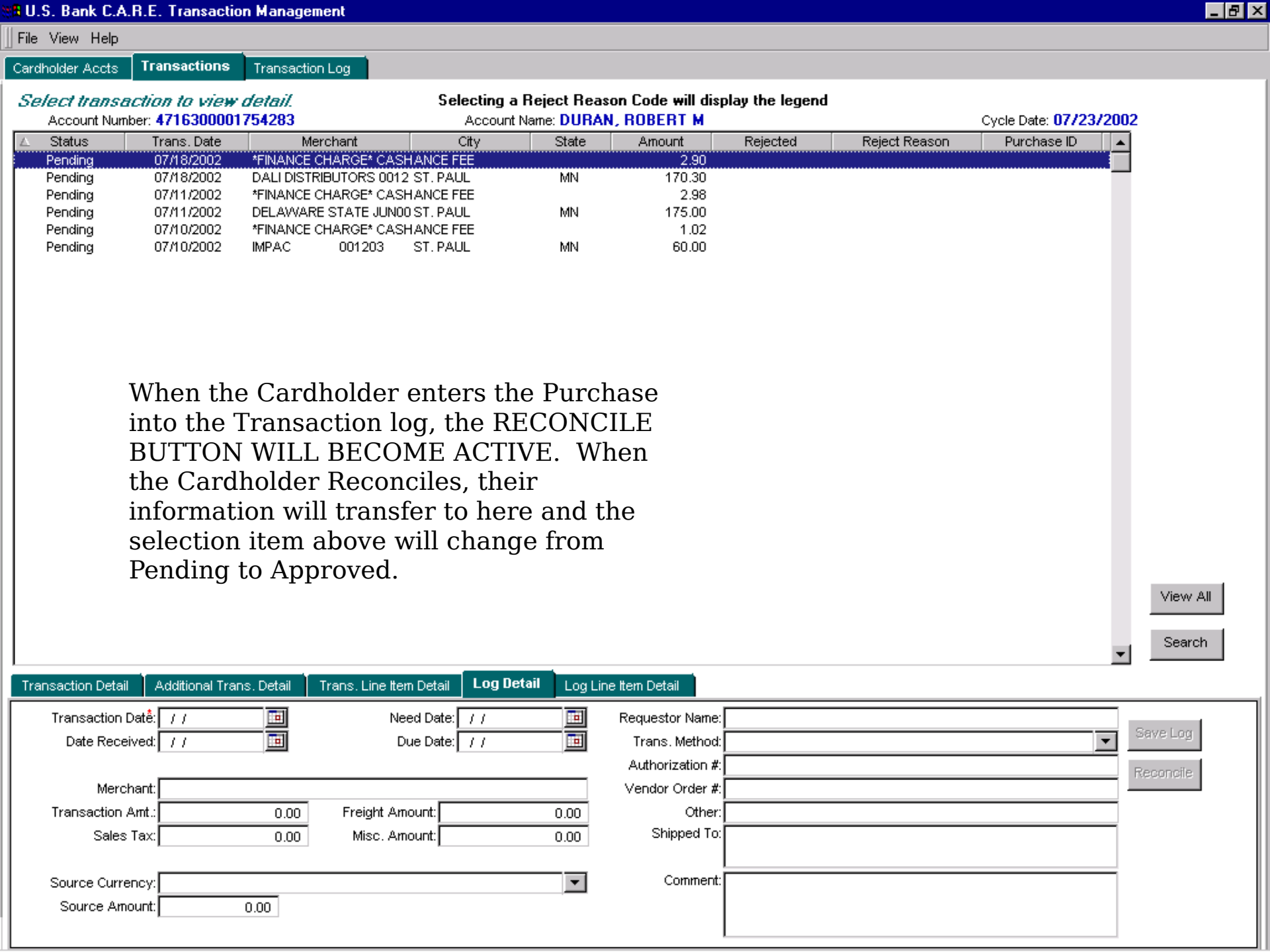
Status	Trans. Date	Merchant	City	State	Amount	Rejected	Reject Reason	Purchase ID
Pending	07/18/2002	*FINANCE CHARGE* CASHANCE FEE			2.90			
Pending	07/18/2002	DALI DISTRIBUTORS 0012	ST. PAUL	MN	170.30			
Pending	07/11/2002	*FINANCE CHARGE* CASHANCE FEE			2.98			
Pending	07/11/2002	DELAWARE STATE JUN00	ST. PAUL	MN	175.00			
Pending	07/10/2002	*FINANCE CHARGE* CASHANCE FEE			1.02			
Pending	07/10/2002	IMPAC 001203	ST. PAUL	MN	60.00			

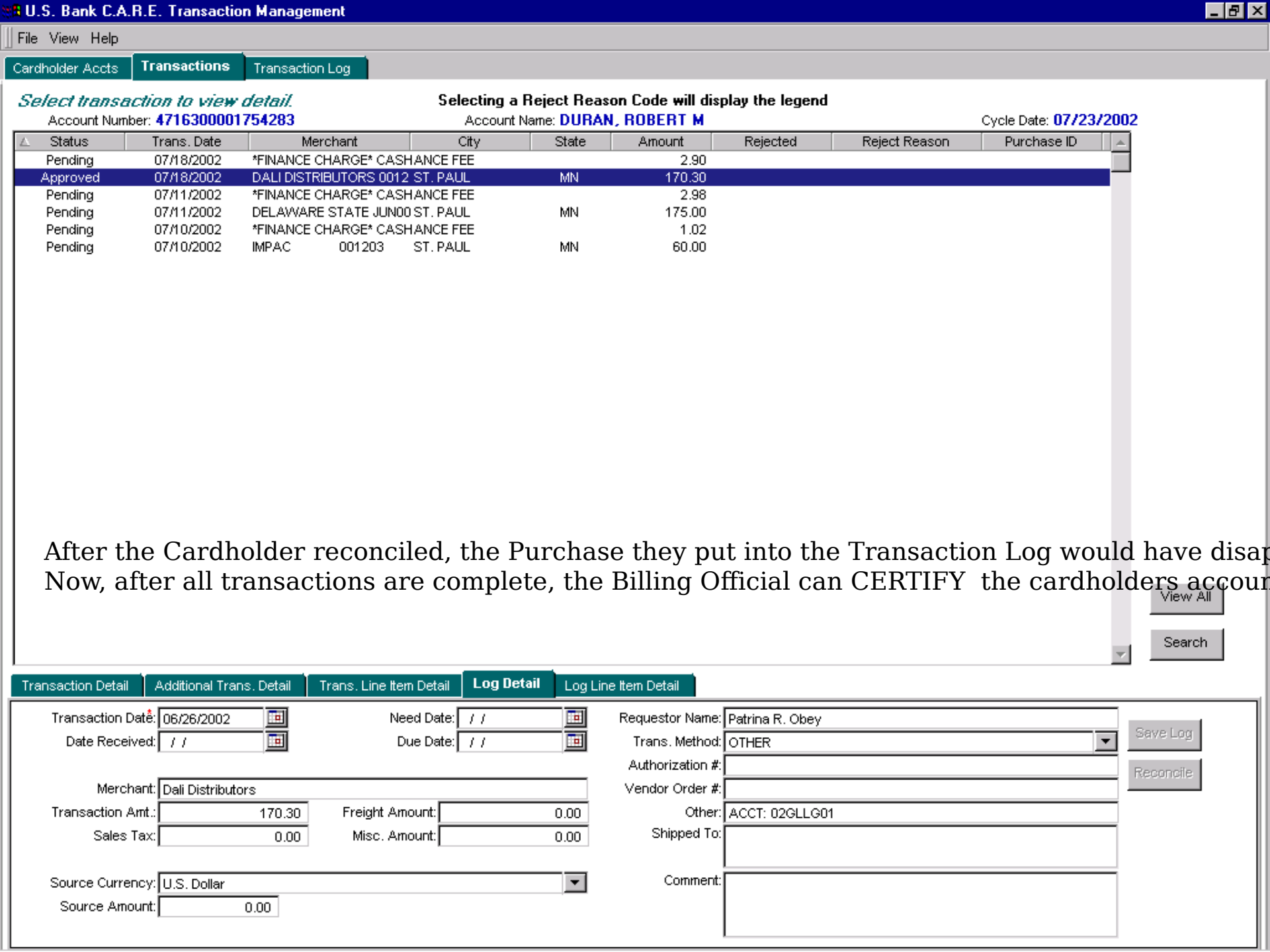
View All

Search

Transaction Detail | Additional Trans. Detail | **Trans. Line Item Detail** | Log Detail | Log Line Item Detail

Item Description	Quantity	Unit Measure	Unit Price	Tax Amount	Discount Amount	Total Amount


U.S. Bank C.A.R.E. Transaction Management
File View Help
Cardholder Accts
Transactions
Transaction Log
Select transaction to view detail.
Selecting a Reject Reason Code will display the legend
Account Number: 4716300001754283
Account Name: DURAN, ROBERT M
Cycle Date: 07/23/2002
Status | Trans. Date | Merchant | City | State | Amount | Rejected | Reject Reason | Purchase ID
Pending 07/18/2002 *FINANCE CHARGE* CASHANCE FEE 2.90
Pending 07/18/2002 DALI DISTRIBUTORS 0012 ST. PAUL MN 170.30
Pending 07/11/2002 *FINANCE CHARGE* CASHANCE FEE 2.98
Pending 07/11/2002 DELAWARE STATE JUN00 ST. PAUL MN 175.00
Pending 07/10/2002 *FINANCE CHARGE* CASHANCE FEE 1.02
Pending 07/10/2002 IMPAC 001203 ST. PAUL MN 60.00
When the Cardholder enters the Purchase into the Transaction log, the RECONCILE BUTTON WILL BECOME ACTIVE. When the Cardholder Reconciles, their information will transfer to here and the selection item above will change from Pending to Approved.
View All
Search
Transaction Detail
Additional Trans. Detail
Trans. Line Item Detail
Log Detail
Log Line Item Detail
Transaction Date:
Date Received:
Need Date:
Due Date:
Requestor Name:
Trans. Method:
Authorization #:
Vendor Order #:
Other:
Shipped To:
Comment:
Merchant:
Transaction Amt.:
Freight Amount:
Sales Tax:
Misc. Amount:
Source Currency:
Source Amount:
Save Log
Reconcile


U.S. Bank C.A.R.E. Transaction Management
File View Help
Cardholder Accts
Transactions
Transaction Log
Select transaction to view detail.
Selecting a Reject Reason Code will display the legend
Account Number: 4716300001754283
Account Name: DURAN, ROBERT M
Cycle Date: 07/23/2002
Status | Trans. Date | Merchant | City | State | Amount | Rejected | Reject Reason | Purchase ID
Pending 07/18/2002 *FINANCE CHARGE* CASHANCE FEE 2.90
Approved 07/18/2002 DALI DISTRIBUTORS 0012 ST. PAUL MN 170.30
Pending 07/11/2002 *FINANCE CHARGE* CASHANCE FEE 2.98
Pending 07/11/2002 DELAWARE STATE JUN00 ST. PAUL MN 175.00
Pending 07/10/2002 *FINANCE CHARGE* CASHANCE FEE 1.02
Pending 07/10/2002 IMPAC 001203 ST. PAUL MN 60.00
After the Cardholder reconciled, the Purchase they put into the Transaction Log would have disap
Now, after all transactions are complete, the Billing Official can CERTIFY the cardholders accoun
View All
Search
Transaction Detail
Additional Trans. Detail
Trans. Line Item Detail
Log Detail
Log Line Item Detail
Transaction Date: 06/26/2002
Date Received: / /
Need Date: / /
Due Date: / /
Merchant: Dali Distributors
Transaction Amt.: 170.30
Freight Amount: 0.00
Sales Tax: 0.00
Misc. Amount: 0.00
Source Currency: U.S. Dollar
Source Amount: 0.00
Requestor Name: Patrina R. Obey
Trans. Method: OTHER
Authorization #:
Vendor Order #:
Other: ACCT: 02GLLG01
Shipped To:
Comment:
Save Log
Reconcile

U.S. Bank C.A.R.E. Transaction Management

File View Help

Cardholder Accts | Transactions | Transaction Log

Select transaction to view detail.

Selecting a Reject Reason Code will display the legend

Account Number: **4716300001754283** Account Name: **DURAN, ROBERT M** Cycle Date: **07/23/2002**

Status	Trans. Date	Merchant	City	State	Amount	Rejected	Reject Reason	Purchase ID
Pending	07/18/2002	*FINANCE CHARGE* CASHANCE FEE			2.90			
Pending	07/18/2002	DALI DISTRIBUTORS 0012	ST. PAUL	MN	170.30			
Pending	07/11/2002	*FINANCE CHARGE* CASHANCE FEE			2.98			
Pending	07/11/2002	DELAWARE STATE JUN00	ST. PAUL	MN	175.00			
Pending	07/10/2002	*FINANCE CHARGE* CASHANCE FEE			1.02			
Pending	07/10/2002	IMPAC 001203	ST. PAUL	MN	60.00			

THERE WILL ONLY BE INFO HERE IF THEY PUT IT IN.

View All

Search

Transaction Detail | Additional Trans. Detail | Trans. Line Item Detail | Log Detail | **Log Line Item Detail**

Quantity: 0.0000

Unit of Measure:

Item Description:

Unit Price: 0.00

Part #:

Item Comment:

Enter

Delete

Quantity	Unit of Measure	Item Description	Unit Price	Subtotal
New Entry				

Total: **0.00**